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## Poster Presentations

### Specific Guidelines for Poster Displays:

1. Displays may consist of a one-piece poster, or a two dimensional collection of smaller pieces which utilize the panel as a background.
2. Posters must be HORIZONTAL. The display's overall size must not exceed the panel dimensions 72" wide x 36" high.
3. Handouts may not be left on the floor in front of the display.
4. Business card or brochure holders may be attached to the display panel.
5. Displays will be showcased during designated conference hours on October 19-20, 2012.
6. You will receive an e-mail with the exact date and time you can set-up your poster.

### Abstract Guidelines:

Abstracts should not exceed 2500 characters and must include information under the following headings:

Background/objective  
Methods/overview  
Results  
Conclusions

### Technical/Visual Details Regarding Poster Displays:

**To ensure consistent display quality among all submissions, please include the following on your display:**

1. A title
2. The goal of the initiative
3. A list of the participants including contact information
4. A description in words (minimum 20 point font)

## **Responsibilities:**

### **You will be responsible for:**

1. Setting up and taking down your poster.
2. Materials needed to attach your poster to the poster boards. Please note that “male” or “hook” Velcro is required on the back of all display components for attachment to the fabric covered panel. For heavier items please ensure that there is sufficient Velcro attached to the items to prevent damage or falling.
3. All expenses associated with creating your presentation, conference registration and travel expenses for the conference.

## **Additional Notes:**

At least one person on the submission team must be a registered delegate at the conference and all members of the team who want to attend or present must be registered.

## **Scientific Poster Presentation by Award Wining Recipients:**

The session will take place on Saturday, October 20, 2012. The top three award winners in each category will present their posters, and will be notified by e-mail with more instructions.

**Awards** will be made in the following four categories:

1. Patient Care
2. Education
3. Research
4. Students

## **Workshop Presentations**

### **Specific Guidelines for Workshop Presentations:**

1. Workshops will be offered in 2 one-hour presentations and will be presented to 2 different audiences.
2. Multidisciplinary workshops which include consumers will be ranked above single presenter workshops.

**Audio Visual Requirements:**

Please note that a laptop computer, a LCD projector, a screen and a microphone will be provided. You will have to inform the conference planning team if you will be using a Mac and/or will require an internet connection.

**You will be responsible for:.**

All expenses associated with creating your presentation, conference registration and travel expenses for the conference.

**Additional Note:**

All members of the team who will be presenting the workshop need to be registered for the conference.